

Cleaning Checklist

_____ Clean the following items with disinfectant:

_____ : Phone

_____ : TV and DVD Remotes

_____ : Room and Bathroom Door Knobs

_____ : Light Switches

_____ : Microwave

_____ : Floor between bed & nightstand

_____ : Table top & bottom

_____ : Window sill

_____ : Dresser on back & under fridge, TV-trays

_____ : Lamp

_____ : Refridgerator inside & out

_____ : Ice bucket

_____ : Radiator

_____ : Clothes & luggage racks

_____ : Headboard of bed

_____ Windex mirrors

_____ Place Remotes on TV/DVD Player

_____ Open blinds and windows

_____ Remove & replace used glasses and cups

_____ Clean Coffee Maker, Replenish Coffee Packs & Sweeteners

_____ Strip beds

_____ Make beds, set bedspreads aside

_____ Dust all pictures

_____ Garbage picked up and removed

_____ Check for all lights in working order.

_____ Replenish Snack Basket and Drinks in Fridge

_____ Replenish Napkins & Candies

_____ Check bible, menu book, phone book in night stand

_____ Vacuum outside front walkway rug

_____ Vacuum carpet

_____ Replace Bedspread

_____ Any new marks on carpet or walls?

_____ Clean all corners, ceilings, windows - no cobwebs.

BATHROOM:

- _____ Bath mat scrubbed
- _____ Shower curtain sprayed with disinfectant and wiped down
- _____ Scrub tub, spray and wipe down with disinfectant
- _____ ALL edges are wiped down with disinfectant
- _____ Clean off edges on air conditioner
- _____ Scrub sink, spray and wipe down with disinfectant
- _____ Scrub toilet, spray and wipe down with disinfectant

- _____ Scrub, spray with disinfectant & wipe all floor & wall surfaces near & behind toilet
- _____ Shine all chrome, faucets, tissue dispenser
- _____ Wipe out all edges of floor/wall, get behind door
- _____ Refill soap dispensers
- _____ Steam clean the floor
- _____ Absolutely NO hair on toilet, in tub, on floor
- _____ Check that all drains are flowing well: sink, tub/shower, toilet flushing

CLEANER: _____